

Example:

Undergraduate Research Assistant – Institute for Research in the Social Sciences (IRiSS)

<i>STATUS</i>	<i>APPLY START DATE</i>	<i>EXPIRATION DATE</i>
Pending	2021 May 3rd 11:00 am	2021 Dec 31st 11:00 am
INTERESTED IN INTERVIEWING ON CAMPUS?	INFO	
No	Approved a month ago	

Fort Collins, Colorado, United States **10 - 50 employees** **Higher Education industry**
company **\$14.00 Per hour** **Paid** **Remote workers allowed**

Job Description: Seeking a self-motivated, organized, professional student employee (PA). Requirements include being currently registered in a social science major (Sociology, Economics, Political Science, etc.) at Colorado State University and have completed at least one research methods course with a B or above. Must be available 5-10 hours per week on an ad hoc basis. Must be available for at least 6 months to 1 year. Hours worked for this position may be eligible for CLA undergraduate program internship credits.

Job Duties/Responsibilities: Work with IRiSS research staff to develop tables and charts, write short summaries of data, locate data and information to support research projects, conduct data entry, and test and review survey and interview or focus group questions as needed (CT/PS).

Required Skills: Currently enrolled in a CSU undergrad program with an interest in social science research topics or data. Proficient with Excel, Word, PowerPoint (DP). Strong verbal and written communication skills (V/WC).

Preferred Skills: Preference will be given to applicants who have completed CITI Training for Human and Behavioral Research. Experience with social science research data collection, methods, or analysis.

Hourly Pay Rate: \$14-17/hour depending on experience

Benefit Information: Employee Benefit information can be found on [HR's Website](https://hr.colostate.edu/current-employees/benefits/) <https://hr.colostate.edu/current-employees/benefits/>

Number of Openings: multiple, ongoing

Start Date: TBD, must be available for at least 6 months; Please submit CV and cover letter.

Background Check: Colorado State University may conduct background checks on all final candidates.

<i>DURATION</i>	<i>CONTACTS</i>	<i>JOB FUNCTIONS</i>
<i>Temporary / Seasonal</i>	<i>Jane Doe</i>	<i>Research</i>

JOB ROLES
University Student Researchers

COLORADO STATE UNIVERSITY - INSTITUTE FOR RESEARCH IN THE SOCIAL SCIENCES (1730)

The Institute for Research in the Social Sciences (IRiSS) at Colorado State University aims to connect and support social scientists with other researchers, as well as university, community, and industry partners. At our core, we: * Enhance social science research capacity * Improve grant competitiveness campus-wide * Promote interdisciplinary research networking opportunities * Provide and support research methods training Our mission is to be thought partners who provide robust social science research and collaboration tools to integrate community partners and researchers from all disciplines.

<i>ALLOWED SCHOOL YEARS</i>	<i>ALLOWED MAJORS</i>
Freshman, Sophomore, Junior, Senior	All majors allowed

WORK AUTHORIZATION REQUIREMENTS
No US work authorization required (on-campus employment)

This sample was provided by Nicole Franklin.