



**COLORADO STATE
UNIVERSITY**

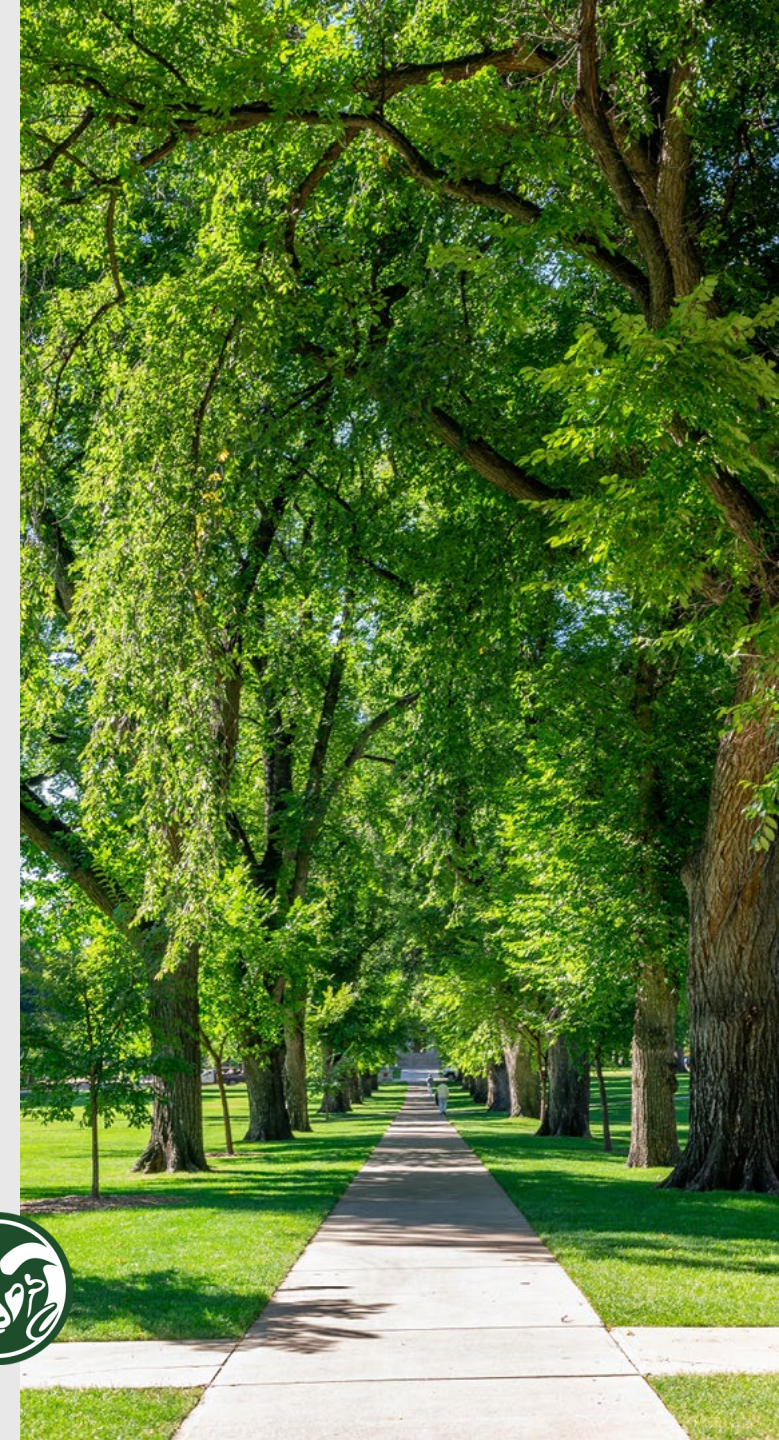
**Learning Assistant (LA)
Info Session**

About Us:

LA Program

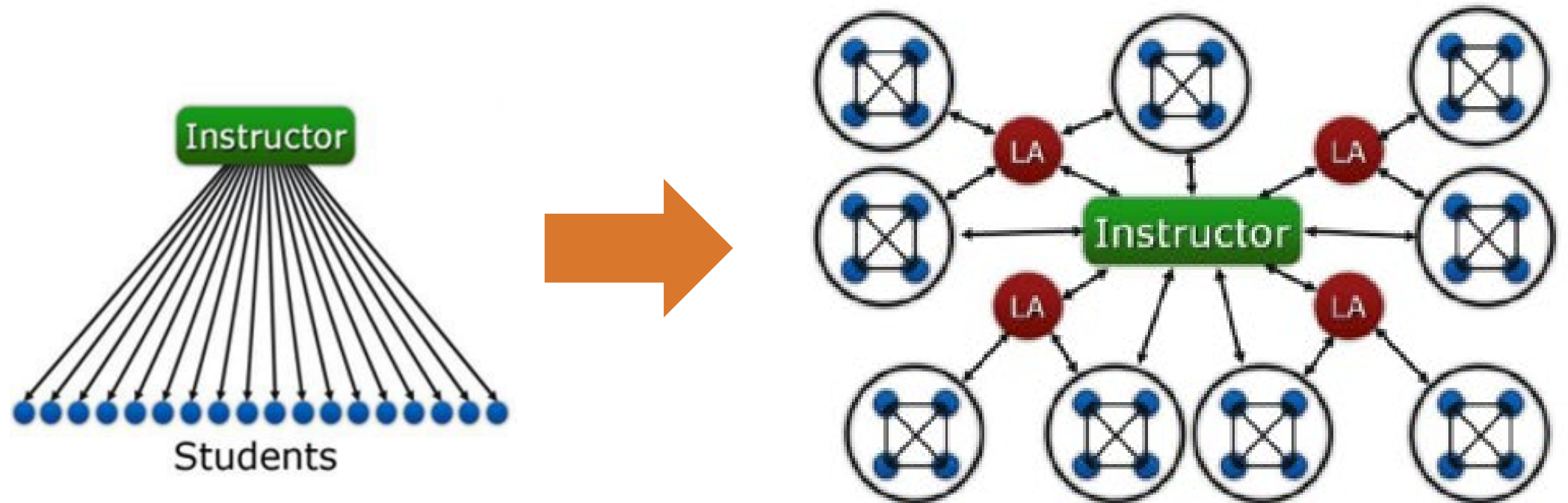
Our priority is **student success** at CSU

- Transform (challenging) undergraduate courses through the **LA model**
- Create **equitable** educational environments by increasing student engagement, active learning, and persistence
- Facilitate a **formative** employment experience for students who work as LAs (*growth mindset*)
- **Community** (*among our students, among our team*)



LA Model:

Supporting Faculty in Transforming Courses



As part of the instructional team, LAs draw on their **perspectives** (as students and peer educators) to effectively **engage** students in active learning and **facilitate** interactions within small groups.

LA Responsibilities

PREPARATION

- Engage in Weekly Prep Meetings with instructor(s) and other LAs (*1 hour*)
- Consistently attend class sessions alongside enrolled students (*3-4 hours*)
- Clock in to review course concepts and materials on your own (*~1 hour*)

PEDAGOGY

- 1-credit course to support new LAs' development as peer educators (*during first semester only, LAs do not clock in for the course and instead receive academic credit*)
- Reflect on student learning trends & strategies for further support

PRACTICE

- Facilitate small group learning activities with students during class
- Help students work through concepts outside of class (*hours vary by course*)
 - group learning sessions, exam review sessions, workshops, small group tutoring



Requirements

- Successful completion of the course (*grade requirement varies*)
- Availability to:
 - consistently attend class sessions alongside enrolled students
(*for assigned section*)
 - consistently attend weekly prep meetings with instructor & LA team
(*for assigned section*)
- Register and attend the required 1-credit pedagogy course
 - Thursdays, 4:00-4:50 pm (*or have successfully completed this course previously*)
- Ability to consistently dedicate time to fulfilling position responsibilities
(*varies by course, see job description for details*)
- Ability to complete required trainings





LEARNING
ASSISTANT
PROGRAM



Fall 2024:
LA Positions

ART 100

BZ 110

CHEM 107

CHEM 111

CHEM 113

LIFE 102

MATH 120

What to Expect:

Application Process

While completing the online application, you'll be guided through:

- providing your **contact information**
- reviewing the job description for the position
- confirming your **availability** for the various job requirements
- responding to a handful of open-ended questions about:
 - your **interest** in the LA position
 - your experience with the LA Program
(if you've worked for the LA Program before)
 - your academic experience related to the course
 - **how you would contribute to supporting student learning** in the Learning Assistant (LA) role

(There is no interview process, so use these short answer questions to help us learn about you and your potential contributions.)

Priority Deadline:
Sunday, April 14th

(Applications will continue to be accepted until all positions are filled.)

What to Expect:

Selection Process

The LA Program will review submitted applications according to the following criteria:

- Demonstrated **understanding of course content**
(successful completion of course)
- Ability to fulfill required position **commitments**
(availability for specific sections)
- Experience with and/or investment in **supporting peers** in their learning
- Commitment to **creating effective learning environments for all students**
- Interest in **working as a team** to enhance student success

We will begin reviewing submitted applications the week of April 15th.

Note that it can take several weeks to determine the status of applications.

Please **monitor your university email** for updates & **respond promptly** to any communication from the LA Program.

What to Expect:

Hiring & Onboarding Process

If offered a LA position for FA24:

- You will receive an **email** asking you to **confirm your availability** for the position requirements & requesting that you reply to **accept or decline** the job offer

If you accept a LA position:

- You will receive a list of **next steps in the hiring process**, including:
 - completing a brief survey to initiate your hiring paperwork
 - registering for the pedagogy course (IU 274)
 - marking your calendar for pre-semester training dates
- Once your hiring process is started, you may receive further instructions to complete your **employee paperwork**

IMPORTANT DATES:

Hiring paperwork

(Before the start of the semester)

Onboarding Course

(Asynchronous online, August 12-15)

Peer Educator Training

(August 16 , 10 AM)

Learning Assistant Orientation

(August 16 , 1 PM)

Additional trainings

(To be determined)

What to Expect:

Benefits of LA Experience

What you'll get:

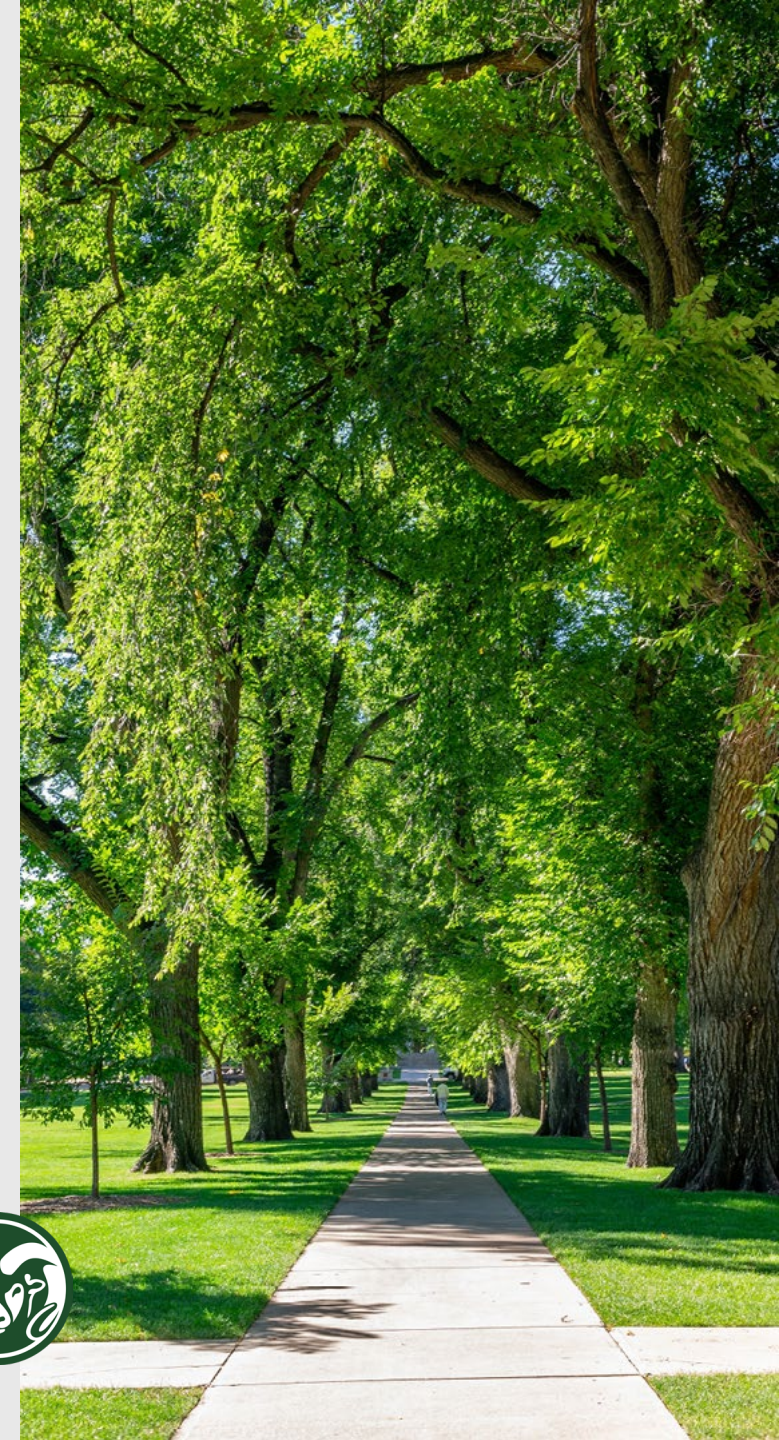
- Pay rate of **\$16 per hour**
- **1 academic credit** for successful completion of the required pedagogy course
- **Consistent hours** in lecture, WPM, and other scheduled shifts
- Lots of **flexibility** in determining the timing of additional hours
- **Convenience** of working on campus
- Valuable **experience & skills**
- Strong **network** of connections with students, faculty and staff across CSU

What our LAs say:

- ✓ *Great job for balance*
- ✓ *Supportive team*
- ✓ *Strengthens your own academics*
- ✓ *Builds confidence*
- ✓ *Leads to connections*

You can reach out with questions to:

- Learning Assistants
- Faculty Instructors
- Learning Assistant Program Coordinators



Frequently Asked Questions

For LA Program

What if I have a scheduling conflict with the pedagogy course/WPM/class time?

What if I haven't taken the course here at CSU, but have the credit for it?

Can I receive academic credit for working as a LA instead of hourly pay?

For Faculty

How do your LAs interact with students during class?

What does your team do in Weekly Prep Meetings?

What makes someone successful in the LA role for your course?

For LAs

What if it's been a while since I took the class? What if I didn't ace the class?

What are your commitments outside of class? Do you work in evenings or on weekends?

How many hours do you actually work? How does that work with your courseload?





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*Thank you for your
interest in joining our
LA team!*