



BZ 110 LEARNING ASSISTANT (LA)

Approximate hours per week: 6-8

Hourly rate of pay: \$16

Start date: August 16, 2024

We are excited to invite you to [join our team](#) of Learning Assistants (LAs) for BZ 110! This is a great position for those who have been successful in BZ 110 and enjoy helping people connect to concepts.

As an LA, you will support students' academic success in BZ 110 by facilitating active learning & small group discourse in a variety of settings (lecture, Group Learning Sessions, Exam Review Sessions, and small group tutoring). While helping students *practice* with course concepts, LAs further their own understanding of course content through *preparation*. LAs also learn, plan, and reflect on effective *pedagogy* with the support of the faculty instructor & program coordinators.

Working in the LA role will provide you with personal & professional development in communication skills, teaching and facilitation skills, critical thinking, leadership, and much more!

The LA Program is committed to the full inclusion of all students. As part of this commitment, we will ensure that those with disabilities are provided reasonable [job accommodations](#); please inquire upon a job offer. This position is also eligible for work study.

Minimum job requirements:

- Successful completion of BZ 110 (received a final grade of B or better, or be on track to achieve this grade if enrolled in the course this semester)
- Ability to consistently attend class sessions alongside enrolled students in the following section:
 - BZ 110.001: **Tuesdays and Thursdays, 9:30 – 10:45 am**
- Ability to consistently attend the weekly prep meeting with the faculty instructor and other LAs:
 - BZ 110 Weekly Prep Meetings: **Mondays, 3:00 – 3:50 pm**
- Ability to register & attend 1-credit pedagogy course Learning Assistants in Higher Education (IU 274) on **Thursdays, 4:00 – 4:50 pm** (or have successfully completed IU 274 on a previous semester)
- Ability to complete the LA Program onboarding course (through Canvas, prior to pre-semester training)
- Ability to attend (in person) the required pre-semester trainings on Friday, August 16, 2024:
 - Peer Educator Training (NEW LAs only) on August 16, 2024, **10:00 am – 1:00 pm**
 - Learning Assistant Orientation (ALL LAs) on August 16, 2024, **1:00 – 4:30 pm**
- Ability to complete additional training sessions as scheduled throughout the semester
- Ability to dedicate **approximately 3 hours per week** to preparing & facilitating active learning with students in a variety of settings (possibly including some hours in the evening)



Weekly time commitment (details):

- You will be **on the clock for approximately 6-8 hours per week**. This includes lecture times, weekly prep meetings with the instructor and other LAs, Group Learning Sessions, Exam Review Sessions, small group tutoring, and time spent preparing on your own to further develop your understanding of content and create activities to use with students.
- During your first semester as a LA, you are **required to enroll in the one-credit course IU 274: Learning Assistants in Higher Education**. (*LAs are not on the clock for this time, since it is a for-credit course included on their transcript.*)

A successful LA will be able to fulfill the following job responsibilities with provided training:

- Facilitate active learning, small group activities & assist students in their understanding of biological concepts
- Invest in building rapport, supportive relationships, and a sense of community with the students in your assigned section
- Take initiative to approach & engage students to communicate learning opportunities, share resources, and address questions/concerns
- Engage in weekly prep meetings with the course instructor, regularly review the course materials (syllabus, Canvas, lecture slides, assignments), provide feedback to the instructor about student progress & share ideas to enhance student success
- Successfully complete the one-credit pedagogy course IU 274: Learning Assistants in Higher Education (during first semester in the role) to strengthen your understanding of teaching & learning
- Prepare active learning activities to implement with students during Group Learning Sessions, Exam Review Sessions, and small group tutoring
- Communicate with your instructor & LA Program staff (Program Coordinators, Lead LAs, fellow LAs) regarding student, program, and team needs

If you have any questions about the LA position or the [CSU Learning Assistant Program](#), please contact the Learning Assistant Program Coordinators (Stacey.Clark@colostate.edu & Jennifer.Roche@colostate.edu).

How to apply: Complete and submit the [BZ 100 Learning Assistant Application](#)

Priority deadline: Sunday, April 14, 2024

*Applications will continue to be accepted on a rolling basis until all positions are filled

Employee Benefit information can be found on [CSU HR's website](#). Colorado State University may conduct a background check on all final candidates.